Membership - Terms and conditions



Payment for your selected level of membership can be made by either credit/debit card or invoice. Regardless of your payment method you will be given instant access to the Learning through Landscapes site. If paying by card you will be charged immediately through WorldPay, if paying by invoice you must make payment within 30 days of receiving your invoice.

If you or the organisation you represent is in arrears with Learning through Landscapes, your membership will immediately be frozen until outstanding payments are made. In addition you will not be able to purchase any publications, training or advisory visits until these payments are made in full.

When signing up to LTL's membership services you are able to make full use of the materials and resources for the benefit of you and the organisation you represent. If you have multiple sites or represent a collection of organisations you must purchase multiple memberships (for example an academy chain must purchase one membership per school if they would like each site to make use of the resources). Bulk purchases of memberships may be eligible for a discount, please contact <u>member@ltl.org.uk</u> or 01962 845811 to discuss potential savings.

Membership Cancellation

- Membership cancellations received in writing within 14 days of receiving your joining email may be eligible to receive a full refund.
- Cancellations received after the stated deadline will not be eligible for a refund.
- Cancellations will be accepted only on written (via letter or e-mail), and must be received by the stated cancellation deadline.
- All refund requests must be made by the member or legal representative of the member.
- Refunds will be credited back to the account of the member, via bank transfer or cheque.

These policies apply to all LTL memberships, unless otherwise noted in your joining email.

Refund requests must be sent to <u>enquiries@ltl.org.uk</u> or Learning through Landscapes, Ground Floor, F Block, Clarendon House, Monarch Way, Winchester, Hampshire, SO22 5PW. In your correspondence please make sure you state the name of the person that holds the membership, reason for cancelling and the membership number.